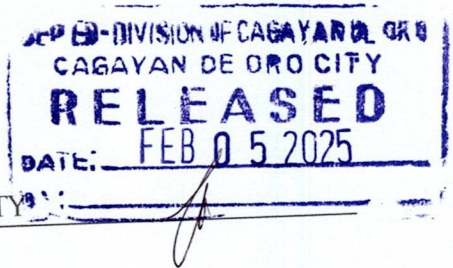




Republic of the Philippines  
Department of Education  
REGION X  
DIVISION OF CAGAYAN DE ORO CITY



Office of the Schools Division Superintendent

04 February 2025

OFFICE MEMORANDUM  
No. 18 s.2025

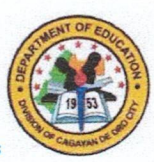
TO: AUDIE S. BORRES - Assistant Schools Division Superintendent  
ROSALIO R. VITORILLO - Chiefs SGOD  
MARILOU F. NAVAJA -Administrative Officer IV- HRMO

ATTENDANCE TO THE 2025 DEPARTMENT OF EDUCATION HUMAN  
RESOURCE AND ORGANIZATIONAL DEVELOPMENT (HROD) CONVENTION

1. Relative to the attached Memorandum DM-OUHROD-2025-001, you are hereby directed to attend the said activity on February 18-21, 2025 in Philippine International Convention Center, Pasay City.
2. Travel expenses and board and lodging of all delegates shall be charged to local funds, subject to existing budgeting, accounting, and auditing rules and regulations.
3. In adherence to Equal Opportunity Principle (EOP), inclusive and fair treatment is accorded to all personnel regardless of disability, sexual orientation, gender, age, religion, and ethnicity.
4. This Office directs the compliance of this Memorandum.

**ROY ANGELO E. GAZO**  
Schools Division Superintendent

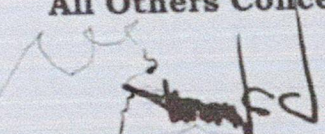
OM-001-OASDS-ASB / Attendance to the 2025 HROD Convention  
2025/February 04



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## Department of Education

OFFICE OF THE UNDERSECRETARY  
HUMAN RESOURCE AND ORGANIZATIONAL DEVELOPMENTMEMORANDUM  
DM-OUHROD-2025-001FOR : Undersecretaries  
Assistant Secretaries  
Bureau and Service Directors  
Regional Directors  
Schools Division Superintendents  
All Others ConcernedFROM :  WILFREDO E. CABRAL  
Undersecretary  
Human Resource and Organizational DevelopmentSUBJECT : INVITATION TO THE DEPED HUMAN RESOURCE AND  
ORGANIZATIONAL DEVELOPMENT (HROD) CONVENTION 2025

DATE : 02 January 2025

The Department of Education (DepEd), through the Human Resource and Organizational Development (HROD) Strand, shall conduct a national **Human Resource and Organizational Development (HROD) Convention**, themed **"All Hands on Deck: Steering Workforce, Driving Transformation,"** on **30-31 January 2025** within the **National Capital Region**.

This convention aims to highlight the importance of cooperation and collaboration among key players in HROD in achieving organizational goals. As one HROD, it is our mandate to strategically steer the workforce such that they become key players in driving organizational transformation. Further, it is our responsibility to ensure that our systems and processes remain agile and effective as we navigate the challenges of strengthening our education system. The specific objectives of the convention are as follows:

1. emphasize the critical role of various key players in HROD in bringing about a transformative HR that sustains milestones, responds to challenges, and advocates for reforms;
2. equip the delegates with new knowledge and relevant skills that they can apply in their respective workplaces to provide responsive HR actions/services; and
3. engage in benchmarking sessions with partners to learn from their HROD best practices.



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| Effectivity    | 03.23.23  | Page | 1 of 4 |



The convention will include several plenary sessions and strategically curated breakout sessions, featuring speakers from other national government agencies, education development partners, and experts from the HROD field who will share their expertise and provide the Department with opportunities to benchmark existing systems and practices.

The list of expected delegates is provided in **Annex A**. For attendance confirmation, all delegates are directed to register through the link **bit.ly/HRODConv2025-Reg** **not later than 06 January 2025**.

To verify that all required information is provided and ensure that the registration forms are complete and accurate, all RO-HRDD Chiefs are hereby directed to monitor the registration status of delegates from their respective regions through the link **bit.ly/HRODConv2025-Delegates**. Upon completion, RO-HRDD Chiefs are instructed to do the following:

1. Print the consolidated registration list;
2. Have the printed copy of the official list approved and signed by the Regional Director; and
3. Submit a scanned PDF copy of the signed official list through the link **bit.ly/HRODConv2025-SubmitList** on or before **08 January 2025**.

*Note: Once submitted, any modifications will not be permitted.*

Travel expenses and board and lodging of **all delegates** shall be charged to **local funds**, subject to existing budgeting, accounting, and auditing rules and regulations.

Administrative arrangements and an indicative program of activities are also provided in **Annex A**.

**A separate advisory on the exact venue and a list of possible accommodation shall be issued once the venue is finalized.**

Should there be further concerns/questions, please coordinate with the HROD Convention Secretariat through email [bhrod.od@deped.gov.ph](mailto:bhrod.od@deped.gov.ph) or landline number (02) 8633-7237.

For immediate dissemination and appropriate action.

**Copy furnished:  
OFFICE OF THE SECRETARY**